

The University of Sussex
Postgraduate Terms and Conditions Academic Year 2022-23

Summary

These Terms and Conditions accompany, and should be read in conjunction with, your offer of a place. These, together with the University Regulations and policies and the online prospectus for your year of entry, form your Contract with the University. This creates a framework within which both you and the University on which it requires all students to maintain.

themselves at all times in a manner which demonstrates
towards students and the wider community. If you fail to meet
the University may take disciplinary action against you and
breach of this Contract and removal from your Course. Please
<https://www.sussex.ac.uk/gateway/file.php?name=regulation-2.pdf&site=76>

and clause 6 for further information.

The University has high academic standards and **you must participate in your Course and meet the academic requirements**. If you do not progress sufficiently to remain on your Course, the University may withdraw you from your Course and you will not be entitled to any refund of fees. Please see clause 6 for further details.

The University will use **all reasonable endeavours to deliver your course as described in the prospectus for your year of entry and to provide services at the University**. Whilst the University will seek to keep course changes to a minimum these may sometimes be necessary, for example if there are unanticipated staff changes or updates to the syllabus. Exceptionally, we might need to cancel a course, for example if there are insufficient students registered to deliver education of sufficient quality for those who have enrolled. Please see clause 11 for further details about course changes.

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requirements for admission, or are
offer of a place will be withdrawn (clause

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1 Interpretation

1.1 In these Terms and Conditions the following expressions have the corresponding meanings:

Clause means a clause in these Terms and Conditions

Contract means the Terms and Conditions, Supplementary Documents, Offer and Prospectus

Course means your prospective or registered course of study (for PGT

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agreements (

must pay your Course fees and any other costs, such as residential accommodation, in accordance with the method of payments set out in the relevant Supplementary Documents or as otherwise communicated to you. Further information on fees can be found at www.sussex.ac.uk/study/fees-funding

- 10.2 There are different Course fees for Home Students and International Students and your Course fees will be set out in your Offer.
- 10.3 Course fees for PGT students whose course is longer than one year (full and part-time) and who first registered on their Course on or before the start of the 2021/2022 academic year will increase by 3% (rounded for administrative ease) in each subsequent academic year. This is to take account of the University's increased costs of providing educational services to you. Your fees will not be subject to any other increase.
- 10.4 Course fees for Home PGR students may be subject to an annual increase. The University routinely follows the fee levels set nationally by UK Research and Innovation (UKRI) and it is normal practice for MPhil/PhD fees to be published in May each year. Course fees for International PGR students will increase by 3% (rounded for administrative ease) in each subsequent academic year.
- 10.5 If you change course then the fees may be different and you should check the fees for that course if you consider changing course.
- 10.6 There may be additional costs and expenses for some courses, such as materials for projects and options to participate in field trips and visits. For information on additional costs for your Course please visit <https://www.sussex.ac.uk/study/> and search for your Course. The University's policy on additional costs can be found at www.sussex.ac.uk/finance/services/feesandincome/studentaccounts/tuitionfees
- 10.7 If you fail to pay your Course fees or any other payments owed to the University, we will take firm, fair and timely steps to recover all debt owed by you in accordance with the University's student debt policy (<https://www.sussex.ac.uk/webteam/gateway/file.php?name=uos---debt-recovery-policy-approved-by-council-260919.pdf&site=262>). The University might refuse to allow you to progress or withdraw you from your Course if you do not pay your Course fees. The University may take legal action to recover any unpaid debt.
- 10.8 If a sponsor has agreed to pay all or part of your Course fees, you will still be primarily liable for the payment of the Course fees. If your sponsor fails to pay part or all of your Course fees, you must pay any unpaid fees.
- 10.9 If you withdraw from your studies (either temporarily or permanently), your fees will be amended in line with the University's financial withdrawal policy <http://www.sussex.ac.uk/finance/services/feesandincome/studentaccounts/withdrawals>. Course fees are due for each full term of attendance, and if you attend only part of a term you may still be charged the full-term rate. Any refund of Course fees will be made in accordance with the Supplementary Documents and the University's refund policy www.sussex.ac.uk/finance/services/feesandincome/studentaccounts/refunds. Applications for a refund shall be made to: Student Accounts, Financial Operations, University of Sussex, Sussex House, Falmer, Brighton BN1 9RH or by email to studentaccounts@sussex.ac.uk

non-placement version of your Course, provided always that you are in good academic standing.

- 11.6 If your Course includes a compulsory industry placement or practice learning arranged by the University as part of your Course, the University will use reasonable endeavours to put this in place. If it is not reasonably possible to arrange this (including but not limited to circumstances outside the University's control) the University will transfer you to non-placement version of your

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legislation made from time to time under that statute or statutory provision.

- 17.4 This Contract and the University's regulations and policies constitute the entire agreement between you and the University, and supersede all previous agreements between you and the University, whether written or oral.
- 17.5 The University is entitled to alter its regulations and policies, or introduce new regulations and policies, and decisions shall be taken by the University in line with the regulations and policies which apply at that time.
- 17.6 With the exception of clause 10 (Fees) the terms of this Contract shall not be enforceable by any party who is not a party to it.
- 17.7 Parking at the University is restricted, and managed in line with parking policy. If you are disabled and need to park at the University, you should contact the Student Support Unit at disabilitysupport@sussex.ac.uk

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