

Library Overview and purpose

- 1.1 This policy articulates the University's approach to Open Access research and is an update to the University's 2015 Statement on Open Access.
- 1.2 The University supports the principles of Open Access research and encourages all research outputs to be made available in an open access format.
- 1.3 To ensure and uphold the principles of Open Access, the University has developed a policy on Open Access research outputs, which sets out the principles and practices that should be followed by all researchers.

3. Responsibilities

- 3.1 Researchers (staff and postgraduate research students) are responsible for compliance with the University policy; guidance on practical steps can be found on the [Library pages](#).
- 3.2 Researchers in receipt of funding are responsible for complying with the conditions of their funders' policy in regard to Open Access publishing; where there is a demonstrable conflict between the University policy and the funder policy, researchers should seek to comply with funder policy first and obtain guidance from the Library.
- 3.3 The University is responsible for ensuring that appropriate systems, procedures and guidance are available to its researchers in order for them to comply with the policy.
- 3.4 Failure to comply with the policy may result in related non-compliance with funder policy (where applicable) and future Research Excellence Framework (REF) Open Access policy.

4. Policy

- 4.1 The University has a mandate for its researchers (staff and postgraduate research students) to record publication metadata and to deposit (where possible and permitted by the copyright owner) the content of all peer-reviewed research and related outputs. Authors should deposit their work in the Institutional Repository (Sussex Research Online) via the University's Research Information System, Elements.¹
- 4.2 The University requires that its researchers self-archive copies of their work in line with funder and University requirements. The University recommends the deposit of the Author's Accepted Manuscript (AAM) on acceptance for publication. While the requirements for any future research exercises may differ, we encourage authors to deposit their AAMs as soon after acceptance as possible (and before the date of first publication) to align with current funder requirements.
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4.5 The University provides opportunity for Open Access publication via [Transformative Agreements](#) (where these meet the Jisc definition).³

4.6 For articles and conference proceedings arising from UK

Review / Contacts / References	
Policy title:	Open Access Publication policy
Date approved:	March 2022
Approving body:	Research and Knowledge Exchange Committee (RaKE)
Last review date:	November 2021
Revision history:	November 2021
Next review date:	June 2022
Related internal policies, procedures, guidance:	Open Research statement (in draft) Publications Management policy (in draft) Research Data Management policy (in draft) SRO takedown policy
Policy owner:	The Library
Lead contact / author:	Academic Services Manager, the Library / Open Access Librarian, the Library

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