

Student price list

Assisted printing and copying

Please note that a minimum charge of **£3.00** will apply to any job we do for you

Minimum charge per job	£3.00
Digital set-up charge - per file	£1.00

Black and white copying/printing

A4 – per side	3p
A3 – per side	5p
A4 white copy paper – per sheet	2p
A3 white copy paper – per sheet	4p
A4 heavy paper (160gsm) – per sheet	5p
A3 heavy paper (160gsm) – per sheet	10p

Colour copying/printing

A4 – per side	15p
A3 – per side	30p
A4 white laser paper – per sheet	3p
A3 white laser paper – per sheet	5p
A4 heavy laser paper (160gsm) – per sheet	5p
A3 heavy paper (160gsm) – per sheet	10p
A4 card (250gsm) – per sheet	10p
A3 card (250gsm) – per sheet	20p

Binding

Comb binding (A4, per book)

Up to 12mm	£2.00
Thicker than 12mm	£3.00
Clear PVC covers (each)	30p
Plain card (250gsm) – per sheet	10p

Thermal binding (A4, per book)

Up to 12mm	£2.00
Thicker than 12mm	£3.00
Thermal cover – small	50p
Thermal cover – large	£1.00

Scanning (saved to own media, e.g USB stick)

Minimum charge	£3.00
B/W manual – per page (books, magazines)	£1.00
B/W autofed – per page	25p
High resolution colour – per scan (up to A3)	£5.00

Laminating

A4 – each	£1.00
A3 – each	£1.50

Paper	Ream	Sheet
White copy A4 80gsm	£8.00	2p
White copy A3 80gsm	£15.00	4p
A4 160gsm (ream = 250 sheets)	£15.00	5p
A3 160gsm (ream = 250 sheets)	£25.00	10p

Business cards	1-sided	2-sided
50	£15.00	£20.00
100	£20.00	£25.00
125	£22.00	£27.00
150	£23.00	£30.00
200	£25.00	£35.00
250	£30.00	£42.00
300	£35.00	£48.00
400	£40.00	£60.00
500	£45.00	£65.00
1000	£75.00	£100.00

Colour print on 350gsm card, artwork supplied
NB: standard University business cards are 2-sided

All prices shown are guide prices only – individual jobs may be subject to additional charges depending on the work involved.

Prices shown inclusive of VAT where applicable.

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Large format posters	1st copy	extras (each)
A2 – colour	£10.00	£5.00
A1 – colour	£15.00	£10.00
A0 – colour	£30.00	£20.00

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Prices shown inclusive of VAT where applicable.

If your project is not covered above, please ask for a quotation.